



Ten Broeck Mansion • Erected 1798 • Albany, NY

Fall Internship 2018: Research Intern

The Albany County Historical Association (ACHA) at Ten Broeck Mansion is seeking a research Intern for 120 hours beginning in the fall of 2018. The intern will receive a stipend of \$500 at the end of the internship. The Albany County Historical Association was founded in 1945. It is a private, not-for-profit educational corporation headquartered at the historic Ten Broeck Mansion in the Arbor Hill neighborhood of the city of Albany, New York. The mission of the ACHA is to preserve, present, and promote the rich history and culture of Albany County.

ACHA is looking for a qualified intern to provide research for ACHA's upcoming exhibit on Prohibition in Albany. Applicants will be enrolled in a graduate program, have experience doing historical research and very strong academic writing skills. Intern will be self-motivated, productive, and skilled at working independently. Candidates with an interest in history, curation, and museum studies are strongly encouraged to apply. However, this internship is not restricted to specific majors. Some weekend and evening availability preferred.

Under the direction of the education coordinator, the following tasks will be performed:

- Research topic of Prohibition in Albany, N.Y., for ACHA's 2019 exhibit on Prohibition*
- Attend meetings with staff to determine thesis and outline for project and design key questions exhibit should answer*
- Review collections at ACHA and other institutions for artifacts and historic documentation for potential inclusion*
- Participate in staff visits to other museums to inform our work*
- Produce well written document with images of potential objects to serve as basis for exhibit*
- Write a two-page reflection upon the completion of the internship*

Internships with the Albany County Historical Association

ACHA is happy to work with university requirements and requests for academic credit. The intern will receive a stipend of \$500 at the end of the internship. Call 518-436-9826 with questions. A selection of applicants will be chosen for interviews, and an intern will be officially confirmed the following week.

ACHA is dedicated to education and we are constantly seeking to improve our organization and our community. We strive to provide an internship experience that affords the intern an understanding of the function and mission of the Albany County Historical Association, the Ten

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Broeck Mansion, museum exhibits, and historic sites. We aim to facilitate an internship that is both beneficial to the future of the intern and the future of the organization.

ACHA is seeking interns who see this internship as a learning opportunity that will familiarize the student with the functions of a non-profit organization. We encourage our interns to attend board meetings, events, and collaborative meetings with Albany County historical societies, as a means of discovering museums and informal education in Albany County as a potential career path.

Please submit a resumé, cover letter, and two-page academic writing sample to karen@tenbroeckmansion.org

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